

**Minutes of MSAD #46 Board of Directors Meeting**  
**Wednesday, October 3, 2007 – 7:00 PM**  
**GARLAND ELEMENTARY SCHOOL**

**I. Opening**

At 7:00 p.m., Chairman John Parola called the meeting to order and declared a quorum with eleven (11) members present: Richard Bilodeau, Jr., Steven Crane, Lois Field, Jill Jones, Shawn Lancaster, Sherree Mitchell, John Parola, Gary Perkins, Andrea Rollins, Gerrard Rudmin and Barbara Wakefield. Steven Foster arrived at 7:10 p.m.

Excused: Michael Bennett.

Also in attendance: Superintendent, Kevin Jordan; Stephen Bell; David Fournier; Donna Gillette; David Gudroe; Michael Keyte; Lucy Mallar; Juliana Richard; Nicholas Vafiades; and Terry Wood.

**II. Approval of Minutes – September 5, 2007**

The Chairman declared the Minutes of Board of Directors Meeting - September 5, 2007, approved as printed.

**III. Correspondence**

None

**IV. Public Participation**

Jim Bunn

**V. Reports by Administrators/Directors**

**Stephen Bell:**

- **Homecoming Weekend (October 5 and 6, 2007) List of Events:**

- Student Pep Rally-Thursday at 2:10 p.m.

- Homecoming Parade-Friday at 6:00 p.m.

- Community Pep Rally-Friday at 7:00 p.m.

- Bon Fire-Friday at 8:00 p.m.

- Games on Saturday: Boys Soccer vs. PVHS 9:00 a.m.; Field Hockey vs. Central 10:00 a.m.;

- Girls Soccer vs. PVHS 11:00 a.m.; and Football vs. Sterns 1:00 p.m.

- Homecoming Dance-Saturday-7:00 – 10:00 p.m.

- Class of 1987-20<sup>th</sup> Reunion

- MLTI: On September 26, 2007, a team of five from the high school spent the day at PCHS with other teams from northern Maine learning about the new laptops. Goals were outlined, passwords were distributed and possible uses were discussed.
- NWEA'S: Testing is wrapping up this week. All freshman and sophomores were tested over the past two weeks. The new data should be available soon and teachers will start identifying strengths and weaknesses that need to be addressed in the curriculum and in the classroom.
- Technology Updates: The change to Grade Quick Web has created some troubles and headaches for the staff at the high school in the areas of daily attendance and progress reports. The staff has handled the changes professionally and the progress reports went out on time last week and the reporting of daily attendance is getting better.
- **Upcoming Dates and Events:**
  - October 5<sup>th</sup> -Early Release (curriculum work)
  - October 11<sup>th</sup> -Cheering Boosters KFC Dinner
  - October 13<sup>th</sup> -Key Club – Homeless Awareness Fundraiser
  - October 17<sup>th</sup> -PSAT Testing – all sophomores and juniors
  - October 18<sup>th</sup> -High School and Middle School science teachers together
  - October 19<sup>th</sup> -Spaghetti Dinner Fundraiser-Class of 2009
- Math Meet: The high school math team is at their first meet tonight in Lincoln. We have approximately 20 students participating. For the first time in many years, we will be hosting a meet at DRHS. The date will be announced soon.

- Rebecca Johnson has been recognized as a Commended Student based on her performance on the PSAT's taken back in the fall of 2006. Of the more than 1.4 million students who took the test, Rebecca scored in the top 5%. She will receive a certificate for her performance at the First Quarter Academic Assembly.

**Lucy Mallar:**

- We attended a special education law conference last week. The new Maine special education regulations were discussed. There are several significant changes. Here are a few:

Some changes add responsibilities to regular education staff:

- RTI and a new way of identifying students with learning disabilities, mentioned at the last meeting.
- A policy on a pre-referral process that includes a system of scientifically based interventions (at least two) and curriculum-based measurement data.
- A team of people must review the case of a student with ten or more days of unexcused absences or seven or more consecutive days of unexcused absences to see if the student should enter the pre-referral process.

Some changes add responsibilities to special education staff:

- 60 days for evaluations.
- State required special education forms.

Some changes will come to the Board:

- A new referral policy that lines up with new regulations.

**Juliana Richard:**

**Exeter:**

- The school had a great day at the Common Ground Fair, recycling was the premiere topic of the school day following the fair experience.
- NWEA tests have been completed in Exeter, analysis will continue on Friday, October 5, 2007.
- Two faculty members attended an MEA presentation in Bangor which combined understanding the MEA results and the updated curriculum.
- Water concerns came Friday which seem to be on hold since David reset the water pump switch.

**Dexter Middle School:**

- PTO fundraiser program is in progress and will be complete October 9, 2007. Spend well!
- Progress reports were issued Friday-very small ineligible list.
- Pod Casting Newscasters will begin next week at the Middle School! Student reporters, faculty contributors etc., much excitement surrounds this.
- Wear your college shirt day, focus on college is for everyone.
- Early release focus will be a time to collect and deliberate on data for MEA, NWEA.
- Algebra, pre-algebra going well.

**Nicholas Vafiades:**

- The Maine State Career Center conducted the first series of resume writing workshops at TCTC for all students on September 24 - 28, 2007. The second series of workshops will begin on October 18, 2007.
- Leilani Cyr and Gayle Talbot attended an informative meeting on September 18, 2007, regarding the MELMAC Foundation Grant. TCTC's application for the MELMAC Foundation Grant was completed and sent out on September 26, 2007. We should receive notification of approval by October 22, 2007.
- The Graphic Design and Building Trades programs will be taking a field trip on Wednesday, October 3, 2007, to Williamsburg Township as part of a community service project. GDC will be working to create signs for the forestry plantation project and Building Trades will be constructing the base for the signs.
- Michael Woodbury, a criminal justice student, will be attending a State SkillsUSA Board meeting on October 4 and 5, 2007, in Augusta and running for a State Officer position.

- TCTC Student Leadership teams met on October 1 and 2, 2007. The teams elected officers and they are:  
 Team I : Brittany Fortier (PCHS) – Chairperson; Ryan Richardson (PCHS) – Vice Chair; Ashley Richardson (DRHS) – Secretary; JC White (NRHS) – Treasurer; Brandon Curtis (DRHS) – Historian/Reporter; Trey Pomerleau (PCHS) – Fundraising Coordinator; Dan Haggert (DRHS) – Parliamentarian; Keith Gardiner (DRHS) – member; Ryan Cote (NRHS) – member.  
 Team II: Michael Woodbury (NRHS) – Chairperson; Suzanne Johnson (PVHS) – Vice Chair; Eric Lippencott (PVHS) – Secretary; Kezzie Webber (NRHS) – Treasurer; Robert Laurent (NRHS) – Historian/Reporter; Dillon Adams (PCHS) – Parliamentarian and Fundraising Coordinator; Kurtis Murphy (NRHS) – member; Nate Blockler (FA) – member; Jason Robinson (DRHS) – member.
- The annual CTE Conference will be held on October 5, 2007, at Capitol Area Technical Center. Gayle Talbot, Leilani Cyr, Sarah MacGown, and Robert Mosca will be attending the conference.

**Terry Wood:**

**Garland:**

- Fire Prevention Week
- Bus Safety Week
- Red Ribbon Week
- Positive Action has started in Garland
- New Discipline Plan giving parents more information

**Dexter Primary School:**

- We have met Annual Yearly Progress this year.
- NWEA's (assessments) are being taken on line this week. I am anxious to see how well we did this year compared to last year. Last year was the first year they were completed so I did not have any comparisons to make.
- When we receive our information, the staff and I will be using professional development days and curriculum meetings to evaluate our data. We will be “dissecting” the information to make sure that we are teaching what is expected at each grade level and that adjustments in teaching are being made to ensure that.
- MEA's-I am giving you a copy of the 2006 and 2007 MEA's. I am excited to share some information. I will try and explain it as simply as possible.
- The number of *Does Not Meet* in Reading & Math has consistently decreased.
- The number of *Partially Meets* increased in all areas except grade three Math.
- The number of *Meets* increased in all areas from 3 up to 17 (refers to students).
- The number of *Exceeds* went from 0-5.
- Trends *Does Not Meet* is decreasing and all other areas are increasing.

**Causes for the increases:**

- Second grade has a push-in program with small group/individual tutoring.
- Grades three and four have SOAR pull-out reading program (comprehension) and Better Answers which focuses on increasing our responses from a possible 4. We had several 0, 1's and a few 2's. Now we have more 2's and 3's and a few 4's.
- We have a math program (Investigations) that has a newer component to it which focuses on more practice and higher order level of thinking skills which should continue to increase our math scores.
- We also have been utilizing some training for the new Investigations with a representative for our professional development.
- We have been spending quite a bit of time in really looking at the newest released Maine State Learning Results. It is my focus this year to make sure that all teachers at all grade levels know what they are expected to teach and what students are expected to learn

throughout the school year. We need to make sure that students are learning these things when they are going to be on assessments.

**VI. Committee Reports**

1. Facilities/Transportation/Construction Committee – Shawn Lancaster
2. Negotiations Committee – Steven Foster
3. Building Space Needs/Programming Sub-Committee – Kevin Jordan
4. Curriculum Committee – Sherree Mitchell

**VII. Educational Reports**

1. Summer School – Joanne Hibbard and Sally Nuite
2. MEA-AYP Reports- Juliana Richard and Terry Wood

**VIII. Items Requiring Board Action**

**A. Superintendent's Add-ons**

1. Item VIII D. - Courtney Eastman/Co-Advisor-Yearbook-DMS/\$270.50

**B. Nominations 2007-2008**

Sherree Mitchell moved that the Board of Directors approve the Superintendent's appointments for the 2007-2008 school year as listed below:

Sarah MacGown	Academic Coordinator-TCTC	\$33,000. (pro-rated)
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Seconded by Richard Bilodeau, Jr. The motion was unanimously approved. (12/0/0)

**C. Co-Curricular Appointments 2007-2008**

Gerrard Rudmin moved that the Board of Directors approve the Superintendent's appointments for 2007-2008 school year as listed below:

Darrell King	Asst. Football Coach-DMS	\$1,102.86
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Seconded by Shawn Lancaster. The motion was unanimously approved. (12/0/0)

**D. Extra-Curricular Appointments 2007-2008**

Sherree Mitchell moved that the Board of Directors approve the Superintendent's appointments for 2007-2008 school year as listed below:

Kathleen Grant	Student Council Advisor-DRHS	\$1,040.45
Courtney Eastman	Yearbook Co-Advisor-DMS	\$ 270.50

Seconded by Jill Jones. The motion was unanimously approved. (12/0/0)

**E. Exeter Consolidated School Trip to Boston**

Steven Foster moved that the Board of Directors approve a trip to Boston for all Exeter Consolidated School students to visit the Museum of Science and the New England Aquarium on May 29 and 30, 2008, as recommended by the Curriculum Committee.

Seconded by Richard Bilodeau, Jr. The motion was unanimously approved. (12/0/0)

**F. Disposal of Surplus Items**

Richard Bilodeau, Jr. moved that the Board of Directors approve the disposal of the following surplus items:

- 1989 School Bus
- 1996 Chevrolet Pickup

Seconded by Sherree Mitchell. The motion was unanimously approved. (12/0/0)

G. **Approval of Tri-County Technical Center Program Proposal**

Gerrard Rudmin moved that the Board of Directors approve the Tri-County Technical Center to submit a Pre-Technical Program proposal to the Department of Education as recommended by the Curriculum Committee.

Seconded by Steven Foster. The motion was unanimously approved. (12/0/0)

H. **Approval of Tri-County Technical Center Cooperative Agreement**

Richard Bilodeau, Jr. moved that of Directors approve the Tri-County Technical Center Cooperative Agreement as approved by the Tri-County Technical Center Regional Council at the September 20, 2007, meeting.

Seconded by Jill Jones. The motion was unanimously approved. (12/0/0)

I. **Approval of Design Development**

Sherree Mitchell moved that the Board of Directors approve Stephen Blatt Architects completion of the Design Development Phase of the new pre-k – 8 school project as recommended by the Building Space Needs/Programming Sub-Committee.

Seconded by Shawn Lancaster. The motion was unanimously approved. (12/0/0)

J. **Executive Session**

At 8:44 p.m. Steven Foster moved that the Board of Directors go into Executive Session for the purpose of updating the Board on upcoming labor contract negotiations with the MSAD #46 Education Association, Teamsters Local #340 for MSAD #46 Bus Drivers, Teamsters Local #340 for MSAD #46 Custodians, and MSAD #46 Educational Association/MEA/NEA for the Educational Support Staff Employees' Unit pursuant to 1 M.R.S.A. § 405(6) (D).

Seconded by Gary Perkins. The motion was unanimously approved. (12/0/0)

At 9:07 p.m., the Chairman declared the Board out of Executive Session.

**Any Action As a Result of Executive Session**

None

IX. **Superintendent's Report(s)**

1. **Resignation(s)**

Stella O'Connor – Food Service, Garland Elementary School

Dale Thompson – Custodian, Exeter and Garland Schools

2. **Meeting(s)**

**Facilities/Transportation/Construction Committee: Tuesday, October 9, 2007**

7:00 PM – Superintendent's Office

**Regional Consolidation Planning Committee: Wednesday, October 10, 2007**

6:30 PM - SeDoMoCha School, Dover-Foxcroft

**Policy Committee: Wednesday, October 17, 2007**

7:00 PM – Superintendent's Office

**Negotiations Committee: Tuesday, October 23, 2007**

7:00 PM – Superintendent's Office

X. **Chairman's Report(s)**

**XI. Adjournment**

At 9:15 p.m., the Chairman of the Board declared the Board meeting adjourned.

Attested a true record:

Kevin T. Jordan  
Secretary