

**Maine School Administrative District 46
Special Services**

NOTICE OF NONDISCRIMINATION

M.S.A.D. 46 does not discriminate on the basis of race, age, color, national origin, sex, religion, or physical or mental disability in admission to, access to, treatment in or employment in its programs and activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies:

Alan Smith, Principal
Dexter Middle School
62 Abbott Hill Rd.
Dexter, ME 04930
Phone: 924-5571 Fax: 924-7668

Inquiries concerning the application of nondiscrimination policies may also be referred to:

Regional Director
Office for Civil Rights
U.S. Department of Education
S.W. McCormack POCH Room 222
Boston, MA 02109-4557.

GRIEVANCE PROCEDURE

1. Parent or guardian files an appeal.
2. The district schedules a hearing before an impartial hearing officer and provides the parent/guardian with a written notice of the hearing which sets out the time, date, and place of the hearing. They are also advised of the right to participate and to be represented by an attorney.
3. The hearing is conducted in an informal and non-adversarial manner. Rules of Evidence and Procedures do not apply. The district will make an audio tape of the complete hearing and no written transcript is required. Parents may obtain a copy of the audio tape at a small cost.
4. The hearing officer will render a brief written decision at the conclusion of the hearing. No written findings of fact or conclusions of law shall be required of the hearing officer. The hearing officer need not be an attorney but shall be familiar with the requirements of Section 504.